

# **WE NEED YOU!!!**

## **CKS PVA VOLUNTEERS for 2010-2011**

NAME \_\_\_\_\_ email \_\_\_\_\_

PHONE# (h) \_\_\_\_\_ (w) \_\_\_\_\_ (c) \_\_\_\_\_

**\*\*\*Positions unfilled are in RED**

### **EXECUTIVE COMMITTEE: (please check if you are interested)**

**CO-CHAIRS: Ann Curvin, Eileen Fennelly**

**SECRETARY: Renee Neary**

**TREASURER: Rebecca O'Connor**

### **ROOM PARENT (Ongoing)**

Coordinate classroom volunteers, and act as liaison between the PVA, teacher, and class parents. Some work will need to be done over the summer prior to school starting.

Would like to volunteer (Specify grade) \_\_\_\_\_

**ART HELPER –Katie Kaplan and Suzanne Masters**      Would like to chair      Would like to volunteer

Work with Mrs. Coy and Mrs. Snyder to help on various art projects throughout the year, not necessarily specific to your child's class.

### **AUCTION**

#### **CHAIR**

**CHAIR-ELECT (to assist this year and chair the following year)**

(If you have a preference, please select the area of interest below)

Acquisitions

Children's Artwork

Check-in/Check-out

Set Up

Marketing/Newsletters

Pre Sale

### **BAKING (Throughout the year) – Maura McCurdy**

Volunteers bake for various events throughout the year...fall dinner, carnival, honors breakfasts. Need lots of volunteers!!! Chairperson coordinates requests via e-mail.

Would like to volunteer

### **BOOK FAIR - Catherine Areu, Stephanie Klapheke, Helen McGuire**

Two book fairs per year, one in fall (Oct 8 – 15) and one in spring.

Would like to chair

Would like to volunteer

### **BOX TOPS FOR EDUCATION – Tricia Possert**

Would like to volunteer

### **CARNIVAL - October 9 – Greer Monin, Shannon O'Donnell**

Design and orchestrate a day of food, fun, and games. NEED LOTS OF VOLUNTEERS!

Would like to chair

Would like to volunteer

### **CHRISTMAS CELEBRATION – December 17<sup>th</sup> – Jennifer Toomey**

School wide cultural arts celebration. Most of the work is done by the administration, but there is a representative from the PVA to help coordinate parent involvement.

Would like to chair

Would like to volunteer the day of the event

### **CHRISTMAS DECORATING (early Dec.) - Melinda Corbett and Suzanne Masters**

Decorate outside of school at Christmas time.

Would like to chair

Would like to volunteer

### **CHRISTMAS TREE SALE (Dec 4th) – Maysie Beason**

Plan and execute a Christmas Tree Sale.

Would like to co-chair

Would like to volunteer

### **COOKBOOK - Laura Consolazio, Rachel Huffstetler**

Would like to volunteer for committee

Would like to volunteer to be a taster

### **COMPUTER COORDINATOR – Melissa Porter**

Roll out and manage new PTO Manager volunteer software system.

### **CONCESSIONS-**

2-3 people to manage concession stand through basketball season. Recruit "captains" for each Saturday who will in turn secure volunteers for the day. Also will purchase and maintain inventory for the concession stand.

Would like to chair or co-chair

Would like to volunteer to be a Saturday Captain

### **FAMILY BINGO NIGHT – February 1, 2011 – Kathy Galvin, Maura McCurdy**

Would like to volunteer.

### **FUN RUN - Sept. 11 - Julie Warner, Liz Seymour**

Help organize, promote, staff, setup, and clean up run around Garden Hills' duck pond.

\*\*Please note that Fun Run volunteers cannot also volunteer for Pancake Breakfast.

Would like to volunteer

### **GIFT WRAP SALES (August/September) – Leslie Sharkey**

**\*\*Need Chair-Elect that would co-chair this year and then Chair in 2011**

Sally Foster has a new system which will have no distribution this year. Summer work will be minimal.

Would like to be Chair-Elect

Would like to volunteer

### **GOLF TOURNAMENT–**

Plan and execute a golf fundraising event.

Would like to chair

Would like to volunteer

### **GRADE COORDINATOR (Ongoing) - Nancy Hatcher**

Communicate PVA information to room parents. Only one is needed since most emails are sent through secretary.

MS will be handled by the MS Parents' Council

Would like to chair

**GRANDPARENTS'/SPECIAL GUEST DAY – November 23 – Angelle Hamilton, Katie Kirkpatrick**

Would like to chair                      Would like to volunteer the day of the event

**GUARDIAN ANGELS – Maureen Campisano, Gretchen Riviere, Gretchen Roberts**

Rising 5<sup>th</sup> & 6<sup>th</sup> graders help new K and 1<sup>st</sup> students.                      Would like to volunteer

**HALLOWEEN PARTY – October 28 –**

Help organize, schedule and run a fun school wide party in lieu of class parties.                      Would like to chair                      Would like to volunteer

**HOLIDAY MARKET (Nov. 16-17) – Elizabeth Buyarski, Jennifer Calhoun**

**\*\*Preview Night – Kelly Miles, Sara Utsch**                      Would like to volunteer

**HOSPITALITY –**

**PARENT GRADE PARTIES**                      Would like to co-chair

**CATHOLIC SCHOOLS WEEK** (Morning awards ceremonies)                      Would like to co-chair                      Would like to volunteer

**PROSPECTIVE PARENT COFFEES AND FALL OPEN HOUSE**                      **Nora Hollingsworth**                      Would like to co-chair                      Would like to volunteer

**KINDERGARTEN SCREENINGS**                      **Laura Kandilakis, Susan O’Rielly**                      Would like to volunteer

**NEW STUDENT SCREENINGS (1<sup>st</sup>-8<sup>th</sup>)**                      **Kathleen Harrison**                      Would like to volunteer

**STUDENT AMBASSADOR EVENTS – Katy Morrissey, Donna Shea**                      Would like to co-chair                      Would like to volunteer

**LIBRARY (ongoing) – Katherine D’Amaro**

Help with Birthday Book Club, shelving, and inventory.                      Would like to chair                      Would like to volunteer

**LOST AND FOUND/USED UNIFORM SALE (ongoing throughout the year) – Rebekah Sanders**

Organize volunteers who sort and return lost labeled items. Help with used uniform sale at orientation and in the spring.

Would like to chair                      Would like to volunteer

**MIDDLE SCHOOL PARENTS’ COUNCIL – Sparky Spearman**

**SNACK SHACK-**                      **Mary Ann Fraundorf, Karen Hackett**                      Would like to volunteer

**COOKOUT (Fall)**                      Would like to chair                      Would like to volunteer

**DANCES (Ongoing throughout year)**                      Would like to chair                      Would like to volunteer

**MOTHER/DAUGHTER LUNCHEON – Rachel Huffstetler**                      Would like to volunteer

**FATHER/SON EVENT (TBD)**                      **Patti Muenchen**                      Would like to chair                      Would like to volunteer

**NATIONAL JUNIOR HONOR SOCIETY LUNCHEON - (Winter)**                      Would like to chair                      Would like to volunteer

**GRADUATION (Chaired by 7<sup>th</sup> grade parents)**                      Would like to chair                      Would like to volunteer

**POINSETTIA SALE-**                      **Kathleen Bulger**                      Would like to volunteer

**NEW PARENT PARTY (Aug.) – Rebecca O’Connor, Janet Peters (To be hosted at the home of Pat and Rebecca O’Connor)**

Would like to co-chair                      Would like to volunteer

**PANCAKE BREAKFAST (Sept. 11) – Renee Neary, Karen Reteneller**

Cook and serve pancakes after fun run.                      Would like to volunteer

**\*\*Please note that volunteers for the Pancake Breakfast cannot also volunteer for the Fun Run**

**POCKET DIRECTORIES (Fall) – Katherine D’Amaro**

Help compile, sell and distribute mini CKS directories.                      Would like to volunteer

**SCHOOL STORE – Julie Reina**

Help purchase and sell CKS logo items.                      Would like to volunteer

**SCHOOL TOOLBOX COORDINATOR - Melanie Marburger**

Organizes School Toolbox orders in the Spring; supervises distribution in the Fall.                      Would like to volunteer

**SHOPPING WISE – Jackie Tardy**

Oversee publicity and collect receipts from stores that provide benefits to our school.                      Would like to volunteer

**SPIRITUAL LIFE - Heather Jones**

Plan and organize events to enhance the religious atmosphere and education of students and families.

Would like to chair                      Would like to volunteer

**SUNSHINE MATH (bi-monthly) - Michele Burdick, Casey Flor**

Assist with this voluntary supplemental math program for grades 1-5 by grading math sheets.

Would like to volunteer

**TEACHER/STAFF APPRECIATION –**

Help organize special luncheons, events for our teachers.                      Would like to chair                      Would like to volunteer

**TENNIS ROUND ROBIN (Fall) – Donna Cash**

Plan a social tennis event for CKS parents                      Would like to chair                      Would like to volunteer

**WELCOME BACK COFFEE (1<sup>st</sup> day of school) – Camille Naughton**

Coordinate the set up, coffee and baked goods                      Would like to volunteer

**YEAR END SOCIAL (May) - Susan Walsh, Margaret Withers**

Plan an ice cream social which coincides with Field Day.

Would like to volunteer